

# Curriculum Committee

Sept. 18, 2014  
11:30 a.m.  
Building 2, Room 118

**Members in attendance:** Bryan Van Gyzen, Kent Dickerson, Lorie Thurmon, Suzanne Stotesbury

**Resources/guests in attendance:** Dr. Crystal Ange, Benjamin Morris, Erica Schatz, Sandra McFadden, Bebe Major, Lisa Hill, JoLinda Cooper

## I. Old Business

**Presenter:** Bryan Van Gyzen

Chairman position - Committee confirmed Bryan Van Gyzen would serve as chairman.

## II. New Business

**Presenter:** Byran Van Gyzen

The Business Administration Plan to Reduce packets proposed reduced the program to below 70 hours, or from two and a half years to two years. Part of the change comes as the accounting program is being eliminated, and the reliance on those classes were no longer required, Morris explained. Changes were approved, effective Fall 2015.

The CJC – BLET packet requested the program increase to 19 credit hours, and adds credit for additional courses similar to what other schools are giving credit for. Sandy McFadden inquired if a change needed to be included in the catalog. Morris affirmed that a note needed to be made in the catalog. Committee approved request, effective Fall 2015.

A reduction in hours for both Computer Information Tech Program and Computer Programing were tabled when Kent Dickerson noted that the number of hours no longer added up correctly.

A reduction in hours for both ELC and ELN were approved, effective Fall 2015.

Dickerson expressed a concern about the reduction in hours for drafting course in the Mechanical Engineering Program Reduction request. McFadden wondered if removing the course (drafting) from the catalog would be an issue. Morris replied that drafting was being covered in other courses. Dr. Crystal Ange explained that this change reflected a long-term plan to implement more effective “cross-teaching” in courses. Lorie Thurmon noticed the number of hours for the program did not add up correctly. The item was tabled so changes could be made to the addition of the program's hours.

MOA Program Hour Reduction requested removal of six hours from the program. A request to reduce hours, including removing OST 181, was also made for Office Administration. The changes were approved, effective Fall 2015.

Erica Schatz explained the Nursing Assistant Pathway Catalog change would add local prerequisites for the certificate program. There were some questions about approval of these prerequisites. The item was tabled so more research could be conducted.

A MOA Program hour reduction was approved, effective Fall 2015.

Removal of DRE and ENG for the Cosmetology certification was requested. These are local prerequisites. The requirement for ENG 102 was changed to ENG 111 for the degree program to lessen the burden on the English department, Schatz explained. Additionally, the change asked for the catalog to reflect that COS 113 is a co-requisite for COS 114. McFadden pointed out that information was incorrectly listed on the change packet. The committee voted to table the packet until the next meeting so the changes could be made.

Schatz explained that the pathways for Therapeutic and Diagnostic Services Diploma Program needed to be removed from the catalog because not all the pathways are being offered. The change was approved, effective immediately.

**Next Meeting:** Thursday, Oct. 16, 2014, Building 2, Room 118 at 11:30 a.m.

*\* All votes unanimous unless otherwise noted*